

St. Andrew's By-The-Lake Episcopal Church
Bishop's Committee Meeting Minutes
Sunday, April 19, 2015

Present: Mary Anderson, Sr. Warden, Karen Nichols, Jr. Warden, The Rev. Marta Maddy, Priest-in-Charge, JC Curtis, J Laundergan, Ken Oliver, Kinnan Stauber, Jean Laundergan, Clerk.
Absent: Dave Johnson, Bob/Mary Ellen Owens.

Call to Order

The April meeting of the Bishop's Committee was called to order at 11:20 a.m. by Mary Anderson. The Rev. Marta Maddy opened the meeting with a prayer. Mary warmly welcomed Marta to St. Andrew's and the Bishop's Committee.

Minutes of March 8, 2015

Jean reported that there is one correction: JC Curtis was not absent, but arrived late to the meeting. The motion to accept the minutes as corrected was made by J Laundergan and seconded by JC Curtis and passed unanimously.

Treasurer's Report

Kinnan distributed copies of the Profit & Loss Statements – Income and Expenses for the month of March and Balance Sheet as of March 31, 2015, which includes Assets, Liabilities, and Equity. The line items of each were reviewed and discussed. The Budget was sent to Shannon (our accountant) but Shannon is on vacation so Mary typed it up. We are one-quarter through the year and figures are lining up "OK". Mary and Karen will make an appointment to talk with Shannon re: the Budget. Marta requested that her cash compensation be declared as a "housing allowance". The motion to accept the two budget reports was made by JC and seconded by Ken O. and passed unanimously.

Old Business

The **leased printer** has not yet been picked up. Phone calls to the company are not answered or returned.

A **credit card** for St. Andrew's will be obtained through the bank. Those authorized to use the card for certain types of purchases are: JC Curtis, Karen Nichols, Laura Jacobs, Marta Maddy, Kinnan Stauber. Because we are a non-profit, we will ask that our tax exempt number be printed on the card. The receipts for all credit card purchases are to be given to Shannon. The I-Contact bill should be charged to the new credit card.

Signatures were obtained on the documents for the St. Andrew's bank account.

The **NE Mission Area (NEMA/Region 2) meeting** is on Saturday, April 25th at St. James in Hibbing. There will be a workshop on audits for small churches. The guest speaker will be Lindsay Hardin Freeman ("Women of the Bible"). JoAnn Axtell and Roberta Cline are the St. Andrew's representatives.

The voice mail on the church phone needs to be updated (it is still Aron K's voice).

The Sunday School supply closet needs a new light and the door stop needs to be repaired. Kinnan said she will take care of this.

New Business

Bishop's Visit – Installation and Baptism Bishop Prior will be at St. Andrew's on Sunday afternoon, April 26th to install the Rev. Marta Maddy as our Priest-in-Charge. Also, Lilie Morris (JoAnn Axtell's granddaughter) will be baptized. It will be the "Feast of St. Andrew's" and a Covenant of New Ministry. Marta said it is a New Day and the service will be a celebration of community. A Bible, a Stole, and a symbolic "Key" to the church will be

presented to Marta. The water for baptism comes from Lake Superior and the River Jordan. Young people will read the Lessons, Helen Hanten will read the Gospel. Marta will do the Bulletin for the service. A reception will be held following the service. People will be asked to bring appetizers and desserts. It was decided that we didn't need a meeting with Bishop Prior at this time.

JC commented that we used to have an article about St. Andrew's in the Breeze – this should be continued. There also had been an 'ad' in the Breeze with information about time of morning worship, etc.

Organizational Structure

Marta said that she would like to have a locking file cabinet for confidential documents and information. It was agreed that this would be a good idea. She also has concerns about her safety when she is alone in the building. The doorbell is not working – it will be repaired.

Ken O. stated that he misses the "Mission Statement" on the Sunday bulletin and in the Sunday morning welcome. It is included in the "Grains of Sand". This will be resumed. "We are a People on the Way to Knowing, Loving, and Serving God."

An e-mail was received from CHUM. They have applied for a grant to be used to develop an early childhood program for the thirty (30) children, ages 1-3, that live at the Steve O'Neil apartments. The BC agreed that this is an important endeavor and will support it.

Marta distributed copies of her current calendar for April, May and June

Marta will officiate at the wedding of Gary Glass and Nancy Olson on June 6th. Elena will be on vacation for two weeks in June.

Events

Birthday Party on May 16th at 1 p.m. for those at St. Andrew's who are 75 years of age or older.

Brat Sale – June 12-13 (Fri & Sat). J Laundergan has information re: ordering food and supplies which he will send to Ken Oliver, who has agreed to do the purchasing.

Bishop's Committee Gathering with New Priest (at the home of Bob and Mary Ellen Owens). Possible dates/days were discussed (possibly a Weds. or Thurs.) and will be presented to the Owens when they return in early May. Details to follow.

"Welcome" Announcer for May. Ken Oliver agreed to do this.

Next BC Meeting: Because May 10th is Mother's Day it was decided to postpone the meeting one week to **May 17th.**

Adjournment – The motion to adjourn the meeting at 12:50 p.m. was made by Ken, seconded by JC, and passed unanimously.

Rev. Marta Maddy closed the meeting with a prayer.

Respectfully submitted,
Jean Laundergan, Clerk