

St. Andrew's by the Lake Episcopal Church
Bishop's Committee Meeting
Sunday, June 12, 2016

Present: Marta Maddy, Priest-in-Charge, Mary Anderson, Sr. Warden, Karen Nichols, Jr. Warden, JC Curtis, Dave Johnson, J. Laudergeran, Jean Laudergeran, Clerk. **Absent:** Sandy Carlson, Kinnan Stauber.

Call to Order

The June meeting was called to order at 11:30 a.m. by Mary. Rev. Marta opened the meeting with a prayer.

Minutes

The motion to accept the minutes of the April 10th meeting was made by Karen and seconded by Dave and passed unanimously.

Due to schedule conflicts and no essential business, the May meeting was not held.

Reports

Treasurer: Karen and Mary reviewed the Treasurer's Reports. There continues to be concern about the budget. Income is down \$5,000. Some expenses are over budget at this point in the year. Marta will ask Shannon (accountant) to provide an activity report which will show individual expenses.

Old Business

Brat Sale: Income from the Brat Sale held on Thursday & Friday during the Park Point Rummage Sale made \$4,003.47. Expenses were approx. \$1,600. (\$580 – meat, \$540.74 Mike O – supplies, etc., \$350 for change = \$1470.74). Donations for use of the church bathrooms = \$12.50. Half of the profit is to be used for St. Andrew's youth and the other half is to be used for youth in the city (outreach).

There was discussion re: designating the community outreach portion. Marta suggested "Hannah House" (Olive Branch) which is for homeless families (12 grownups and children). The specific need is for a new bathroom at the house which would cost approx. \$3,000.

A motion to give \$1266.00 for the bathroom remodel was made by Dave J. and seconded by JC Curtis and passed unanimously. There was some discussion re: using some Memorial Fund money as well.

PayChex: Mary announced that the "PayChex" service has been terminated. From now on Shannon will be handling the paychecks for Marta, Elena, and Mark.

Landscaping Project: Dave reported that the project plans for the front yard landscaping are moving forward.

Pastoral Care: Marta indicated that she needs some assistance with pastoral care. Individuals who volunteer will need some training. Sometimes the church receives a message that a parishioner is hospitalized. The B.C. should be kept in the loop. In the past we had a "prayer chain". Could a secure e-mail system be put in place? We need to be aware of confidentiality issues. Mary will check with Sandy Carlson, who does the newsletter, works with our web page, etc. Joanne Blyler and Marta will be meeting for lunch and will discuss this issue.

New Business

Financial Policies must be established. Karen N. will be in charge of this area.

Administrative Policies must be established as well. Mary A. will be in charge of this area.

New Business, cont.

Inventory: A complete inventory of everything in the church must be made and documented. Pictures should be taken of each item and the pictures should be numbered and match up with the inventory list.

It was decided that the inventory will take place on Saturday, July 9th, beginning at 9:00 a.m. and will continue until completed.

Approval of funding of Campership: The members of the Bishop's Committee approved the spending of \$495.00 for Maddie to attend Episcopal Camp Week at Heartland in Willow River this summer.

Note: St. Andrew's will not be hosting "National Night Out" this year; perhaps every other year.

As there was no further business to come before today's meeting, we adjourned at 12:50 p.m. and Marta closed the meeting with a prayer.

NOTE: There will not be a Bishop's Committee meeting in July. The next meeting will be on August 14th, 2016.

Respectfully submitted,
Jean Laundergan
Clerk