

St, Andrew's by the Lake Episcopal Church

Bishop's Committee Meeting - Sunday, August 20, 2017

Present: Marta Maddy, Vicar, Karen Nichols, Sr. Warden, Laura Jacobs, Jr. Warden, Liz Benson-Johnson, Sandy Carlson, J. Laundergan, Jean Laundergan, Clerk. **Absent:** Dave Johnson, Brian Lundberg, Kinnan Stauber.

Call to Order & Opening Prayer: The August meeting was called to order at 11:20 a.m. by Karen. Marta opened the meeting with a prayer and a reflection (action prayer).

Minutes: The Minutes of the July 16th meeting were reviewed. The motion to accept the minutes as written was made by Laura Jacobs with second by J Laundergan, and approved unanimously.

Reports: The financial reports were reviewed and discussed briefly. Total assets July 31 = \$594,358.50; Total Long Term Liabilities: \$132,975.49; Designated Funds (6) Balances (total) = \$76,987.29.

Karen has been communicating with the ECMN Office re: St. Andrew's "Fair Share". We will not be charged in September because we overpaid in 2016. Marta said that something we should never do is direct auto pay. This will be changed for 2018.

What we should know for the Coming Month (September): The ECMN convention will be at the DECC in Duluth on September 15th & 16th (Fri.-Sat.). Eucharist is planned for 4:00 p.m. Volunteers are needed for registration and hospitality. Karen N. & Jean L. volunteered. J & Jean will check to see if Jonah L. is available to be an acolyte. September 30th – a wedding at St. Andrew's.

Bishop Prior will be with us on Sunday, September 17th to celebrate the new ministry. Bonnie & Tom Malterer will be welcomed as new members to St. Andrew's. We will have the fall picnic that day. Menu: burgers & bratwurst: a sign-up sheet will be set out for people to sign up for other food (not desserts) because there will be cupcakes and ice cream.

The Saturday evening worship service will continue through September 30th even though attendance has been small. Liz B-J offered to check the regulations at UMD re: posting notices of church events.

October 1st we will celebrate St. Francis. Blessing of the Animals. It will be a morning prayer service.

St. Andrew's Day is Thursday, November 30th and we will Have an evening prayer service. A lector is needed.

Advent begins on Sunday, December 3rd. Christmas Eve is on Sunday, December 24th with worship service at 9:45. Decision will be made re: a service on Christmas Day. December 31st (New Year's Eve) is on Sunday – we'll have a 'come as you are' service. Day/Date for St. Nicholas day to be determined. Dave J. will be St. Nicholas.

The September Bishop's Committee meeting will be on Tuesday, Sept. 12th at 5:30. BC members are to bring something to share.

Old Business: 1) The St. Andrew's website has been updated but the whole website needs to be thoroughly examined. The committee to work on this includes: Dave J., Sandy C., Karen N., Liz B-J, Laura J, and Marta M.

2) Landscaping and church building repairs: Sandy gave an update on the work that has been done: window repairs have been completed with window trim wrapped alum foil to keep moisture out. One window must be replaced (cost is \$687.40). A change order must be signed prior to installation. Gutters have been replaced. The Columbarium has been secured to the wall (it fit perfectly in the space.

3) It was reported that the cost for hosting National Night Out was \$216.00. There were many compliments about NNO. The event was well attended.

4) The Welcome Statement will be revised – rather than saying the same thing every Sunday morning. Karen N. is the welcomer for August; Dave J. is the welcomer for September. October – Liz B-J; Laura J. – November; December – to be determined.

New Business: The revised letter of agreement for Marta updating her title to Vicar was read. She is half-time; her salary is considered 'housing allowance'. Karen and Marta will sign the document which will be sent to the Bishop.

Stewardship: It is time to begin preparing for the annual campaign. Meet in early November to develop a timeline and plan prior to December so that the

2018 budget can be planned. Suggestions for the committee are: Dave J., Melissa M., Karen N., Laura J. Having individual members (perhaps Jenny P & Joanne Axtell and others) give 'testimonials' during worship will be considered.

Items needed for the September Grains of Sand include: CHUM Dinner (Jean L), celebration of new ministry, reaffirmation of faith, the Convention, picnic, Blessing of the Animals.

Two books worth reading: Tyranny & Killing Sunday School.

As there was no further business for this meeting, we adjourned at 1:00 p.m.

Respectfully submitted.

Jean Laundergan, Clerk