

St. Andrew's by the Lake Episcopal Church
Bishop's Committee Meeting Minutes
September 13, 2015

Present: Marta Maddy, Priest-in-Charge, Mary Anderson, Sr. Warden, Karen Nichols, Jr. Warden, JC Curtis, Dave Johnson, J. Laundergan, Ken Oliver, Mary Ellen Owens, Jean Laundergan, Clerk. **Absent:** Kinnan Stauber, Treasurer.

Call to Order

The September meeting of the Bishop's Committee was called to order at 11:15 a.m. by Mary A. Marta opened the meeting with a prayer.

Minutes

The minutes of the August 9, 2015 meeting were approved as written.

Reports

Mary distributed copies of the **Financial Reports**: "Profit & Loss Budget Performance – August 2015" and "Balance Sheet – August 31, 2015". Some of the budget line items were reviewed and discussed.

Profit and Loss: Total Expense = \$5,284.98; Budget = \$7,638.15;
Jan.-Aug. = \$47,851.12; YTD Budget = \$54,487.19; Annual Budget = \$85,040.03.
Net Income = \$2,211.08; Budget = \$1,045.19; Jan.-Aug. 2015 = \$15,135.27;
YTD Budget = \$14,979.53; Annual Budget = \$19,159.97.

Balance Sheet: Assets: Total Checking/Savings = \$158,783.73; Dec. 2014 = \$93,825.45.
Accounts Receivable = -\$73.72 (pledges); Dec. 2014 = -\$2,050.00
Total Current Assets = \$158,710.01; Dec. 2014 = 91,775.45.
Total Fixed Assets = \$430,325.64; Dec. 2014 = \$430,325.64
Total Assets = \$589,035.65; Dec. 2014 = \$522,101.09

Liabilities: Total Accounts Payable = \$0.00; Dec 2014 = \$50.00
Total Current Liabilities = 0.01 (FICA); Dec. 2014 = \$50.00
Long Term Liabilities = \$147,867.67 (Republic Bank Loan); Dec. 2014 = \$153,024.03
Total Liabilities = \$147,867.68; Dec. 2014 = \$153,074.03

Equity: Designated Funds include: Affordable Housing, Art & Spirituality, Bridge to Peace 5K, Building Maintenance; CHUM Meals, Clergy Discretionary, Memorial, Pilgrimage, Special Events, and Youth Group. Total Designated Funds Balance = \$89,520.93; Dec. 2014 = \$32,515.29. Market Value Adjustment = \$2,671.86; Diocese Loan Forgiveness = \$250,000; Retained Earnings = \$61,321.51, Unrestricted Net Assets = \$22,518.40, Net Income = \$15,135.27. Total Equity = \$441,167.97; Dec. 2014 = \$369,027.06

Total Liabilities & Equity = \$589,035.65; Dec. 2014 = \$522,101.09

Old Business

Logo – Dave J. reported that three options were presented and one was selected and will be re-designed. Dave sent his laptop around so the BC members could see the chosen new logo. There was agreement on the slight modifications to be made.

Landscaping – Dave J. has been in contact with an individual re: the proposed landscaping to be done in front of the church. Dave will meet with him and any other persons who might be interested can attend also. Perrault Construction will be contacted re: the repair work that is needed on the fascia.

The new St. Andrew's sign needs to be installed in front of the church. The question was raised about putting a light on the sign.

Blessing of the Animals – Sunday, October 4th - This service will be held in the Mission Hall and will be Morning Prayer. People from the community are welcome to attend. (Note: there is an announcement for this in the Saturday, September 26th, Duluth News Tribune.)

Finance/Audit – Karen N. reported that she has met with Val, Jane, and Lizette from Trinity Episcopal (Hermantown). They have a list of items to gather and put together. Information is needed from Shannon (accountant) and/or Kinnan. The audit will be done on Sept. 25, 26, 27 and will take 2-3 hours. If necessary they will meet late afternoon Mon. and/or Tues. if necessary. Karen and Kinnan will also contact Lori Thompson (phone 310-7921).

Education Update – Marta is pleased that the date for Confirmation is set for May 17th and the Bishop will be here.

Mary said that the plan for Christian Formation on Sundays is: First Sunday of the month: intergenerational service with the youth involved in the service; Third Sunday will be Mike Maddy and Mary A. will be with the youth; The other two Sundays Youth will attend the morning worship service. Mary will ask Marta to send a letter via e-mail (because US Mail is too slow now) to all families informing them of this new schedule.

New Business

Visioning and Gathering – This important event will take place on Saturday, October 10th, from 9:00 a.m. to Noon in the Mission Hall. The whole congregation is encouraged to attend. A catered lunch will be served – JC will contact Duluth Grill, Blackwoods, Northern Waters, GB Schneider.

Rachel B., who is responsible for Community Engagement for the Diocese will be leading us. What will her message be? What do we hope to accomplish at this meeting? Ideas – a motto? How do we want to serve ourselves and others? How should we organize ourselves? Outreach? Education? Etc.

Mary will contact Sandy re: an item in the October newsletter. She will also send out a preliminary DRAFT of the schedule for the morning to BC members. There will be a sign-up sheet on the table in the entry hall. Jean L. will make some posters to put up at church. ALSO: there might be a brief BC meeting after church on October 4th.

The next meeting of the Bishop's Committee will be on Sunday, October 11th, following morning worship.

Adjournment

As there was no further business to come before this meeting, the meeting adjourned at 11:30 a.m. Mary A. closed the meeting with a prayer. (Note: Marta was excused early from the meeting so she could go home to bid farewell to her daughter.)

Respectfully submitted,
Jean Laundergan, Clerk