

St. Andrew's by the Lake Episcopal Church
Bishop's Committee Meeting Minutes
Sunday, October 11, 2015

Present: The Rev. Marta Maddy – Priest-in-charge, Mary Anderson – Sr. Warden, JC Curtis, Dave Johnson, J Laundergan, Jean Laundergan – Clerk, Bob Owens, Kinnan Stauber – Treasurer. **Absent:** Karen Nichols – Jr. Warden, Ken Oliver (surgery), Mary Ellen Owens.

Call to Order and Opening Prayer

The October meeting was called to order at 11:00 a.m. by Mary Anderson. The Rev. Marta Maddy opened the meeting with a prayer.

Minutes

The motion to accept the minutes of the September 13th meeting as written was made by Bob O., seconded by J Laundergan, and passed unanimously.

Reports

Treasurer – Kinnan distributed copies of the financial reports for the period ending September 30th. **Profit & Loss Budget Performance (as of Sept. 15th):** Total Income = \$9388.00; Budget = \$8,683.32; Jan.1 – Sept.15 = 72,374.39; YTD = \$78,150.04; Annual Budget = \$104,200.00; Total Administrative Expenses: \$17,113.92; Budget = \$5,967.35; Jan.1 – Sept. 15 = 49,844.70; YTD Budget = 44,187.98; Annual Budget = \$62,090.03. Total Building Expense = \$1,098.18; Budget = \$1,516.68; Jan. 1 – Sept. 15 = \$11,431.26; YTD Budget = \$13,649.96; Annual Budget = \$18,200.00; Total Program Expenses = \$40.00; Budget = \$154.18; Jan. 1 – Sept. 15 = \$4,457.19; YTD Budget = \$4,287.46; Annual Budget = \$4,750.00. Total Expenses (all categories) = \$18,252.10; Budget = \$7,638.21; Jan.1-Sept.15 = \$65,733.15; YTD Budget = \$62,125.40; Annual Budget = \$85,040.03; Net Income: Sept. 15 = **minus** \$8,864.10; Budget = \$1,045.11; Jan. 1 – Sept. 15 = \$6,641.24; YTD Budget = \$16,024.64; Annual Budget = \$19,159.97.

Balance Sheet – September 30, 2015: Assets: Total Checking and Savings = \$149,467.97; Dec. 31, 2014 = \$93,825.45; Total Accounts Receivable = minus \$73.72; Dec. 31, 2014 = minus \$2,050; Total Fixed Assets = \$579,719.89; Dec. 31, 2014 = \$522,101.09. Liabilities: Long Term Liabilities (Republic Bank Loan) = \$147,193.84; Dec. 31, 2014 = \$153,024.03. Equity: Includes the following Funds: Affordable Housing, Art & Spirituality, Bridge to Peace, Building Maintenance, CHUM Meals, Clergy Discretionary, Memorial, Outreach, Pass Thru (i.e. – money in/out), Special Events, Youth. **Total Designated Fund Balance** (as of 09/30/2015) = \$89,373.03; December 31, 2014 = \$32,515.29. **Other:** Market Value Adjustment = \$2,671.86 (09/30/15 & 12/31/14); Diocese Loan Forgiveness = \$250,000 (09/30/15 & 12/31/14); Retained Earnings = \$61,321.51 (09/30/15 & 12/31/14); Unrestricted Net Assets = \$22,518.40 (09/30/15); \$26,930.56 (12/31/14); Net Income (9/30/15) = \$6,641.25; **minus** \$4,412.16 (12/31/14). **Total Equity = \$432,526.05** (09/30/15); **\$369,027.06** (12/31/14). **Total Liabilities & Equity = \$579,719.89** (09/30/15); **\$522,101.09** (12/31/14). It was decided that a note will be sent from the congregation to the Diocesan Trustees expressing our sincere thanks for the forgiveness of the \$250,000 loan.

Discussion followed the review of the line items. There are some expenses which need clarification – Altar Guild amount is high (check with Adelaide Cline); National Night Out – under Parish Life or another category? The budget is approx. \$10,000 short. We still have October, November, and December for pledge payments and offerings. A 13th month pledge will be considered.

This led to the discussion – it is **Stewardship** time again. It was decided to have individual speakers (a total of at least eight) from the congregation at Sunday services during the

announcement time. Dave & Liz Johnson, and Bob Owens have volunteered to do this. Additional volunteers are needed. Perhaps members will be telephoned during the pledge campaign. Jean L. has pledge letters and forms from previous years on her computer which she will send as attachments to Marta, Bob O. & Mary A.

Old Business

Visioning – The special meeting with Rachel Babbitt (ECMN Community Outreach) took place yesterday morning. It was attended by BC members and a few people from the congregation. The areas discussed were: Management, Mission, and Ministry. There was good discussion which included what are we doing in/for the community and what have we done in the past. The list is long (impressive!) and the items are posted in the Mission Hall. What are our Passions? Gifts/Talents? Financial Resources? Should we partner with another church? Marta has copies of the handouts. Marta will talk with Lee Stuart regarding CHUM's needs.

Logo – Dave J. gave an update on the new Logo – it has been refined. He also has talked with Max M. who came to St. Andrew's and had several ideas for re-designing the front yard area of the church to make it more visible and more welcoming. Designs/Plans (with costs) will be drawn up by Matt (name?) and presented to us.

New Business

Advent – With limited time remaining for today's meeting, this topic was not discussed.

St. Andrew's Day – This year it falls on Monday, November 30th. It was decided that we will celebrate on Sunday, November 29th, following morning worship. The three main areas are: Potluck Meal, Music (Bagpipes), and Talent Show. Laura Jacobs, Mary Gaidis, and Brian will be asked if they are willing to work on the 'committee' for this event.

Other

JC has obtained a good supply (purchased at PP Rummage Sale) of nice artificial greens, etc., to be used for the Advent/Christmas season. Real greens will not be used this year.

While Marta is away this week, The Rev. Bill VanOss (St. Paul's) will be available if needed.

As there was no further business, the meeting was adjourned at 12:05 p.m.

The next meeting of the Bishop's Committee will be held on Sunday, November 8th, following the worship service.

Respectfully submitted,
Jean Laundergan
Clerk