

Present: Roberta Cline, Mary Anderson, Mark Bovee, JC Curtis, Ken Oliver, Karen Nichols, Cindy Hendrickson-Secretary, Kinnan Stauber-Treasurer, Theo Park-Interim Vicar **Absent:** Bob Owens

SUBJECT	DISCUSSION	ACTION	FOLLOW-UP	WHO
Minutes	Corrections raised by Roberta Cline—i.e. date needs to be corrected, Include action taken on approval of financial package for new priest. Action on Cutoff date for candidates was decided to be April 22.		The minutes will be corrected and redistributed	Cindy Hendrickson
Opening Prayer	Offered by Theo Park			
Financials	Financials were reviewed by Kinnan Stauber. Discussions were that the February Share the Love money is to go to the Peace & Justice fund for CHUM. Consultant fees were discussed—The 2012 budget was \$2500 of which \$1651 were spent. The 2013 budgeted amount is \$1650.	The financial Statement was accepted. Theo sent Shannon an e-mail about the Peace and Justice funds,	The Bishop's Committee will be informed of any un-deposited money on the financials	Kinnan Stauber
Vicar's Report	At this point everyone in the congregation is doing well. There are currently homebound parishioners. There is \$500 in the discretionary fund which seems adequate. Not many people find the way to our parish to ask for these monies, and Theo often gets tapped by other ministers to help with someone who has approached them.			
Search Committee Report	Mary Anderson met with Cammie last week to discuss the process. Confidentiality was stressed. It is important that the number of applicants is not discussed with anyone. We are currently unsure of how long the process will take. If the applicant is within the diocese it will take less time than if they are outside the diocese (per Theo). The next step is to develop a rubric (questionnaire). It will take approximately a month for the diocese to identify candidates once they receive the applications. After this occurs, the Search Committee interviews		Search Committee will meet to review candidate applications when they are received	Mary Anderson

	<p>in person or possibly by phone the suggested candidates. Following these interviews, the committee will then recommend one or more candidates for consideration by the Bishop's Committee— there will be opportunities for the Bishop Committee members to meet the candidates in a social setting. It is important to trust the search committee to do their piece to recommend a candidate for approval.</p>			
<p>New Finance Committee</p>	<ul style="list-style-type: none"> • Roberta is looking at the formulation of this committee. Bob Owens is willing to participate, Kinnan as the treasurer will sit on this committee as well. Ginny is considering and Roberta will speak with Lori Thompson. The goal is for the committee to get together once before the next Bishops Committee. There is old history to find especially on designated memorial money. • We will be trading audits with Trinity Lutheran in May. We need to build a structure so we meet our fiduciary responsibilities. • We need to get church signers updated. Kinnan is currently a signer. Need to add Ken Oliver as well as the junior and senior wardens to be check signers. There was discussion of 2 signers and it was discussed with the size of our budget we do not need 2 signers on checks. Need to remove Tim Whites name as a signer. . • We have a church credit card that needs to be reactivated when the new vicar arrives. 	<p>JC Curtis moved and Karen Nichols seconded the motion to add, Roberta Cline and Mary Anderson as check signers and to give Ken Oliver rights to see account activity. The motion carried unanimously..</p> <p>This issue of the credit card was tabled until a later date.</p>	<p>Speak with Lori Thompson about being part of this committee.</p> <p>Go to US Bank and provide copy of minutes and to update check signers card.</p>	<p>Roberta Cline</p> <p>Roberta Cline Mary Anderson Ken Oliver</p>
<p>Old Business --</p>	<ul style="list-style-type: none"> • Mary Anderson discussed that Brian has 2-3 youth who are willing to do the brat sale. There 			

<p>Brat Sale June 14-15</p>	<p>was a discussion and the adults feel that that they can take on the responsibility of holding the sale since it is a great fund raiser for the church. 8 people are needed each day to run the sale. Ken discussed buying the food at cost. We need to discuss where the money will be used from this sale. Possibly the mission project</p> <ul style="list-style-type: none"> • Question –Do we want to continue with the sale -- • Who will lead the project-JC as parish life • Brian can give us his file. Ken Oliver will get the food at cost. Youth should be involved as much as possible. Kinnan suggested that we make sure to take inventory of supplies first so we are not duplicating what we need. • Discussion of the art fair and selling popcorn was discussed. Question if we should continue this year. 	<p>Motion to continue the Brat Sale from Ken Oliver and seconded by JC Curtis. Passed unanimously.</p>	<p>Obtain Food for sale and work with Brian</p> <p>Check with Brian on what is involved with selling popcorn at the Art Fair</p>	<p>Ken Oliver, JC Curtis, Brian</p> <p>JC Curtis</p>
<p>Old Business-- By-laws Discussion</p>	<p>The following changes were suggested in the bylaws:</p> <ul style="list-style-type: none"> • 3.8-The Bishop's Committee will meet at least 10 times per year. The meeting schedule will be posted on the website. • 3.12-Change the wording from "read" to "review minutes". <p>These changes need to be amended and brought back to the congregation.</p>	<p>Motion made by JC Curtis to accept these changes. Seconded by Ken Oliver. Motion passed unanimously.</p>	<p>Need to bring back to congregation at a special meeting to vote on accepting the bylaws.</p>	<p>Roberta Cline</p>
<p>Bishop's Committee meeting dates</p>	<p>Mark Bovee stated that the new proposed meeting dates don't fit well in his schedule. Discussion regarding alternating week night meetings and Sunday meetings occurred. For the summer it works to meet on the second Wednesday of the</p>	<p>The following meeting dates were agreed upon by the group:</p> <ul style="list-style-type: none"> • Wed May 8th at 5:30 pm • Wed. June 12th at 5:30 pm • Wed. July 10th at 5:30 pm 	<p>Follow-up in mid summer to plan for fall dates</p>	<p>Roberta Cline</p>

	month.	· Wed. Aug 14 th at 5:30 pm		
New Business— Review of Committee Document	<ul style="list-style-type: none"> • Committee's-Review of the committee document. Energy needs to go to the development of the committee structure. We should not wait for a new vicar to put this together. Everyone should review this structure to discuss at the June meeting • We need to look at the ground work for putting this organizational structure together. Discussion about the availability of formal training. 	There was consensus on the need for more formal training.	Put on agenda for June Meeting Get information from Diocese about formal training related to structure	Roberta Cline Theo Park
Mission Project	Seeds and Scholarships. There is a video on U-Tube with more information on this project. More information can also be obtained at episcopalmn.org . SABTL mission projects have alternated from year to year as a local project and then an international project. This year it is an international project. We will discuss again at the next meeting. We will include information in the next newsletter on this project	Motion by Karen and second by Ken that we pursue this project. Passed unanimously	Enter on May's Agenda and write article for newsletter explaining the project and asking for a spokesperson	Roberta Cline
Family Photos	Roberta reported that Tracy had brought an idea to have a fundraiser by taking family photographs. This could tie in with our need to update our parish directory and get new photos for that website directory.		Need to ID photographers and someone to spearhead project & set date	
Safe Church Training	There will be a second Safe church training this summer for anyone who was unable to attend in April. Part of the Safe Church program is doing background checks on members who are in identified roles in the church		Submit background checks on church members in identified positions	Sally Buck
Keys	We need to get a handle on who has keys for the congregation.		Post a list for people to fill in who has keys to the church and	Theo Park

			announce in church	
Other— Theo's Resignation	A resignation letter was received from Fr. Theo Park indicating that his last day will be May 26 th . He indicated that we need to speak with Karen Olson regarding the next steps. Need to plan for supply clergy. Theo indicated that he has sent a letter to all parishioner.		Contact Karen Olson Plan for supply clergy, pastoral care, etc.	Roberta Cline and Mary Anderson
Closing Prayer				
Adjourn- ment	Meeting adjourned at 1:00 pm.	Motion—Ken Oliver moved and JC Curtis seconded the motion.		