

**St. Andrew's by the Lake  
Bishop's Committee Meeting  
Sunday, August 3, 2014**

**Present:** Mary Anderson, Jr. Warden, Roberta Cline, Sr. Warden, JC Curtis, J Laundergan, Jean Laundergan, Clerk, Karen Nichols, Ken Oliver, Dave Johnson, Guest **Absent:** Cameron Hubley, Aron Kramer, Vicar, Kinnan Stauber, Treasurer.

**Call to Order**

Roberta called the August meeting to order at 11:25 a.m. and opened the meeting with a prayer. She distributed copies of the preliminary St. Andrew's calendar of events for the months of October, November, and December. The letter from Bishop Prior was discussed.

**Minutes**

The minutes of the June 1, 2014 B.C. meeting were approved as prepared. The minutes of the special meeting held on June 26<sup>th</sup> were approved as written.

**Reports**

**Treasurer**

No report – Kinnan did not attend this meeting.

**Jr. Warden**

Mary Anderson reported that the mortgage issue which was discussed at the June meeting, has been taken care of. Also, the Memorial Fund donations issue will be on hold until Aron returns. Lori Thompson has indicated that she has some information regarding the Memorial Fund.

Mary said that she will do the "welcome" at the Sunday services during September.

**Other – Fern Valley 5K Walk/Run**

Dave Johnson, co-chair of this special event, gave an update on the plans and preparations for the 5K which is scheduled for Saturday, September 17<sup>th</sup>. **NOTE: Due to a schedule conflict, the 5K will be held on Sunday, September 28<sup>th</sup>, at 3:00 p.m.** Participants, volunteers, and sponsors are needed. Posters are available to publicize the Walk/Run. The proceeds will be divided equally between the St. Andrew's youth program and the Steve O'Neil apartments for the homeless.

There was discussion about how to handle the financials for the 5K. It was decided that separate line items will be set up in the budget for the 5K expenses and receipts. Also, the St. Andrew's insurance needs to be reviewed relevant to the 5K. Who has the insurance (agency) for St. Andrew's? Kinnan will be consulted regarding these questions

**Other – St. Andrew's Website Data Breach**

Dave J. explained the data breach which occurred in July. He has been working to make the website more secure. The website includes: Facebook, Flickr, iContact, Instant Church Directory, and the St. Andrew's website which was created and is hosted by the Diocese. The instant church directory is now password protected.

Mary commented that she worked with Sandy Carlson to set up a St. Andrew's gmail account for members only.

## **Other**

Ken Oliver reported that the American Legion will buy back the five boxes of frozen hamburgers which were left over after the Brat Sale in June.

Aron is not here to sign checks. How should this be handled in his absence? Kinnan has authority to sign checks. Shannon makes out the checks. Individuals needing reimbursement must fill out the appropriate form, available in the office, and place it in Shannon's box.

## **Old Business**

### **Christian Formation Update**

Sally Buck will no longer be in charge of Christian Formation. Mary A. proposed that Brian be her successor. He is already on the payroll as youth minister. Seth and Erin (new members) have volunteered to assist.

Following discussion, a **Motion** was made by JC and seconded by Karen: **“That at this point in time the coordination of Christian Formation for the Youth be included as an addendum to Brian’s contract (current Youth Minister).”** The motion passed unanimously.

## **New Business**

1. Mary reported that the patio door has been left unlocked several times. Notices will be posted around the church and people will be reminded about the importance of checking all doors before they leave the building to be sure the building is secure. It is also important that all lights are turned off.

2. The grass needs mowing! JC offered to check with Kinnan about getting someone to do the mowing on a regular basis.

3. Next week Sandy Carlson and Beverly Mimm will be away. JC offered to open the church at 8:30 for the Sunday service.

4. The Rev. Barb Elliott will be with us the next two Sundays (Aug. 10 & 17).

5. Richard Braun would like to make a donation to St. Andrew's in memory of his wife Nancy. The Columbarium is a project that he had supported. Mary will have a conversation with him regarding the amount.

6. There seems to be an electrical problem (air conditioning/organ) in the sanctuary. Was the sanctuary re-wired during the remodeling? Ken will check with Tim White and Mike Oliver.

## **Call for Adjournment**

As there was no further business to come before this meeting, the August BC meeting adjourned at 12:30.

Jean Laundergan closed with portions of the “Prayer for World Peace” by Joan D. Chittister, OSB.

Words to remember – “Patience” and “Insight”

Respectfully submitted,

Jean Laundergan, Clerk