

St. Andrew's by the Lake Episcopal Church
Bishop's Committee Minutes
January 10, 2016

Present: The Rev. Marta Maddy, Priest-in-Charge, Mary Anderson, Sr. Warden, JC Curtis, Karen Nichols, Jr. Warden, Dave Johnson, J. Laudergeran, Ken Oliver, Bob Owens, Kinnan Stauber, Jean Laudergeran, Clerk, Donn Larson – Guest.

Call to Order:

The January meeting was called to order at 11:15 a.m. by Mary Anderson, Sr. Warden.

Opening Prayer

The Rev. Marta Maddy opened the meeting with a prayer.

Guest

Donn Larson was invited to attend today's meeting to participate in a discussion about the new St. Andrew's Logo and the Brochure which has been published with information about Our Lady of Mercy Catholic Church and St. Andrew's by the Lake. This brochure has been distributed in hotels and other places in the Canal Park area as well as Downtown Duluth. Val Ouellette (a member of Our Lady of Mercy) approached Donn with the brochure idea. There was no cost for St. Andrew's. Several versions of the new St. Andrew's logo were reviewed and the final one has been selected (a circle with a driftwood cross on waves). The script under the logo has been modified to be more legible. There was also discussion about the correct way to write the name of our church. The correct way is: **St. Andrew's by the Lake.**

Dave Johnson elaborated on the process of developing and deciding on the logo. The purpose is to make St. Andrew's more visible.

The motion to accept the new logo was made by Dave Johnson, seconded by Karen Nichols and passed unanimously.

Minutes

The minutes of the December 13th meeting were reviewed. As there were no corrections or additions, the motion to accept the minutes as prepared was made by Ken Oliver, seconded by Karen Nichols and passed unanimously.

Reports

Kinnan distributed four (4) sheets of financial information for review: Balance Sheet (2) as of December 15, 2015; Profit and Loss Budget Performance as of December 2015; and Budget for 2015 YTD; Proposed Budget for 2016 (subject to change depending on final pledge numbers). The reports were reviewed. She said that the numbers look good and we are ahead of where we thought we would be at this time. There is a surplus of approx. \$20,000 for the year.

To date, 46 pledges have been received. A total of \$100,820 has been pledged. Thank you letters will be sent by Mary & Marta to those who have pledged. A reminder note will be sent to those who have not yet pledged. Plate income (cash) is received weekly also; however, there is not a way to give proper credit for a cash donation. If a person (non-pledging) gives a donation by check, that individual receives credit for the donation.

St. Andrew's will submit a request to the ECMN regarding our "Fair Share" for 2015. The initial estimate was \$11,000. The amended amount is \$11,559. The motion to accept the amended Fair Share Amount was made by Dave Johnson and seconded by Ken Oliver and passed unanimously.

The motion to accept the 2016 Budget as presented today was made by Dave Johnson, seconded by JC Curtis and the motion passed unanimously.

Old Business

Landscaping – Dave Johnson gave detailed background information and reported on where the project stands now. He worked with Max M, and Matt Daley, Kinnan S. and Ellie A. There are three phases: I – information gathering, concept design, drawings and revisions. Cost: \$1,200; II – complete design, development, etc. Cost: \$600; III – Professional construction document. Do in phases. There was discussion re: possibly getting another estimate, lighting, signage. A committee, including Dave J., Bob O., Kinnan S., and Ellie A., will be formed to make the final decisions. A motion was made, seconded, and passed. The project will be put on hold until late March or early April.

New Business

Marta reported that there will be a Vestry Retreat the first weekend in February.

She also said that a welcome supper for people new to St. Andrew's will be held in the near future.

New neighbors (across driveway from church) have been attending services. Denby has been doing the snow shoveling (at no charge).

The church building will be re-keyed at the end of February. All people who have keys must turn them in before Feb. 29th. Those who wish to have the new keys must submit a valid reason for having them. Also, any person having a key must complete "Safe Church" training.

Mary announced that the BC will provide food for the Annual Meeting on January 24th. (This will be handled by JC and will include rolls and fruit.)

Appreciation was expressed to Mary Ellen and Bob Owens for stepping up to finish out a term on the Bishop's Committee.

J Laundergan and Dave Johnson terms continue until 2017. A Junior Warden must be elected.

Region delegates are Adelaide Cline and Roberta Cline.

The next meeting of the Bishop's Committee will be held on Sunday, February 14, following worship service.

The meeting adjourned at 12:50 p.m. Marta closed the meeting with a prayer.

Respectfully submitted,

Jean Laundergan

Clerk