

**St. Andrew's by the Lake Episcopal Church**  
**Bishop's Committee Meeting**  
**Sunday, March 13, 2016**

Present: The Rev. Marta Maddy, Priest-in-Charge; Mary Anderson, Sr. Warden, Karen Nichols, Jr. Warden, JC Curtis, Dave Johnson, J. Laudergeran, Ken Oliver, Kinnan Stauber, Jean Laudergeran, Clerk. Absent (excused): Sandy Carlson.

**Call to Order**

The March meeting of the Bishop's Committee was called to order at 11:15 a.m. by Mary A. Marta M. opened the meeting with a prayer.

**Minutes**

The motion to accept the minutes of the February 14, 2016 meeting was made by JC Curtis and seconded by J Laudergeran and passed unanimously.

**Reports**

**Treasurer:** Kinnan presented two reports: SABTL Balance Sheet as of 02/29/2016 and Profit & Loss Budget Performance as of February 2016. It was noted that there isn't a line item for insurance. To date, the budget is on track for January and February. The end-of-year totals look "OK".

Some line items were reviewed and discussed. Karen inquired about deposits of memorials, etc. The monies from Ardice Hanson's estate have been deposited in the Memorial Fund. Laura Jacobs has requested a letter regarding the donations received for Howard and Bette Jacobs. Karen said that she will do this.

The line item for the Altar Guild money, which includes donations for flowers, was briefly discussed.

**Old Business**

**Landscaping:** A committee will be set up to deal with this project; Dave Johnson is in charge. A second opinion/proposal will be sought. The language from the first proposal will be presented to the second opinion bidder, but not the dollar amount.

**Outreach:** Where are we going? How are we giving? JoAnne Axtell has said that CHUM needs help with children. We need to have conversations and get ideas and input from our members re: what we can do in our community. J Laudergeran suggested a brief survey (perhaps using on-line "Survey Monkey" – Dave J. Karen N. indicated that they will work on this). A list should be compiled of what we are doing currently. The annual Brat Sale and National Night Out were mentioned as our outreach to the Park Point community. We are involved in the Duluth community (CHUM). We do have funds for outreach – but how should they be used?

Marta has an idea – with more information to follow. There is a challenge in the Central Hillside involving the Native American community. Karen expressed some concerns because there are some different philosophies involved in the project. (CHUM – All Nations, Living Resiliency, Doctrine of Discovery). This will be considered further.

**Parochial Report:** Marta said there are two parts to the report. Demographics – attendance was up slightly in 2015. The income amount was reduced by \$3700.00 (memorial money). The \$695 building pledge was removed from the report also. The year end report is important – the balance sheet will be included. The report will be posted on the bulletin board.

The Bishop's Committee needs to vote on the Parochial Report and certain signatures are required. The vote to approve the PR was unanimous.

## **New Business**

**CHUM Donation:** The line item on the Balance Sheet is \$1,500.00. March is the month for Matching Funds. There was discussion of the amount to donate – initially the motion (made by Ken and seconded by JC) was for \$300; the amount was changed to \$500, and Dave J. amended to motion to \$1,000. The final amended motion passed unanimously.

St. Andrew's does contribute regularly to the Food Shelf (but not as much as in the past, per Jean L.). We also do (90) bag lunches for the drop-in center on the second Sunday of the month. In the past we prepared dinners for CHUM twice a year, but have not done any for at least a year.

**Pancake Breakfast:** Following Worship on Palm Sunday we will have a Pancake Breakfast to raise money for the Gloria Dei Lutheran Church Fund. The church was extensively damaged by fire (esp. the Sanctuary) recently. There will be a sign-up sheet for volunteers. A free will offering is requested. This event is open to the community. A busy week ahead:

**Palm Sunday:** There will be a procession with palms outdoors and into the church.

**Maundy Thursday: 5:45** A family supper and Eucharist Service with washing of hands in the Mission Hall. This will be followed by the stripping of the Altar.

**Good Friday:** A serious service at Noon with Holy Eucharist.

**Easter Vigil: 7:00 p.m.** Worship Service (flashlights & bells)

**Easter Sunday: 9:45 a.m.** Holy Eucharist

**Birthday Party:** A Birthday Party is being planned for Saturday, April 23<sup>rd</sup> at 1:00 p.m. This celebration is for those who are at least 75 years or older this year.

**Newcomers Dinner:** This event will (tentatively) take place on Tuesday, May 17<sup>th</sup>. JC Curtis and Ginny Berger will work on the plans.

The annual **Brat Sale** (youth) will take place during the annual Park Point Garage/Rummage Sales – June 10-11.

## **Other Business**

**New Keys for SABTL:** Marta thanked Kinnan for her work with handling the return of old keys and distribution of the new keys to those who need them and have completed the Safe Church training.

Karen said that Helen Hanten is concerned about the church being locked, especially if there are individuals who would like to come in to pray during the week. This concern will be addressed – perhaps a sign can be posted as to times when the church will be open, with someone present, for this purpose.

**New Credit Card:** The original application for a credit card has been misplaced. Those who should have access to the card are: JC Curtis, Kinnan S., Karen N., Altar Guild members. Marta is reimbursed for her out-of-pocket expenses.

A letter was received from Jan Peterson re: the picture that was taken of the Bishop's Committee following the Annual Meeting.

**Note Cards:** Mary A. said that the Creative Hands group has hand crafted note cards which are available for anyone to take. Donations are accepted and the money will be used for Art & Spirituality.

**New Information Cards for St. Andrew's and Our Lady of Mercy:** JC Curtis volunteered to distribute these in the Canal Park and Downtown area. Thank You, JC!

As there was no further business to come before today's meeting, at 12:25 the motion to adjourn was made by JC and seconded by Dave J. Marta closed the meeting with a prayer.

**The next meeting of the Bishop's Committee will be held on Sunday, April 10.**

Respectfully submitted, Jean *Laundergan*, Clerk