

**St. Andrew's by the Lake Episcopal Church**  
**Bishop's Committee Meeting**  
**Sunday, May 17, 2015**

**Present:** Mary Anderson, Sr. Warden, Karen Nichols, Jr. Warden, Marta Maddy, Priest-in-Charge, Roberta Cline, JC Curtis, Dave Johnson, J Laundergan, Ken Oliver, Bob Owens, Mary Ellen Owens, Kinnan Stauber, Jean Laundergan, Clerk.

**Call to Order and Opening Prayer**

The May meeting of the Bishop's Committee was called to order at 11:20 a.m. by Mary Anderson. The Rev. Marta Maddy opened the meeting with a prayer.

**Concerns**

Prior to the start of the business portion of the meeting, J Laundergan mentioned the recent PEW Research study of religious faiths and the decreasing numbers. He is concerned about St. Andrew's youth and especially confirmation. Mary said that she and Marta have talked about this. There was a short discussion.

**Minutes of the April 19<sup>th</sup> Meeting**

NOTE: the leased printer has not yet been picked up by the company (Metro Sales).

The motion to accept the minutes as prepared was made by Bob Owens and seconded by J Laundergan and passed unanimously.

**Budget**

Kinnan distributed copies of the "Balance Sheet" as of April 30, 2015 and the Profit and Loss Budget Performance as of April 30, 2015. The line items were reviewed. There was a correction for the "Annual Budget" column for "Clergy Comp/Pension Expense" under expenses on the Profit & Loss sheet. The correct amount is \$28,978 (not \$28,637).

An amendment to the Budget is a line item for "Convention/Conference" \$900.00."

The "General Operating Income" line is being used as a pass-through for UTO (United Thank Offering). Mary and Marta will meet to sort this out.

The Construction Loan needs to be a separate line item.

The motion to accept the Budget as corrected was made by Ken Oliver, seconded by JC Curtis and passed unanimously.

**Finances:** Roberta Cline was present to give a report from yesterday's ECMN Region Meeting, which she missed. The By-Laws were reviewed. Training will be held for Financial Processes in local parishes as well as Audit Processes. There is a pooled investment fund in the Diocese (ECMN). St. Andrew's will get a Financial Committee organized and bring a proposal to the Bishop's Committee. There should be no more than two (2) or (3) three people on the Audit Committee. There should be between three (3) and five (5) people on the Finance Committee. Bob Owens, Karen Nichols, Kinnan Stauber and Roberta Cline agreed to be on the committee. Mary A. will write an item for the upcoming newsletter about the Finance Comm.

The speaker for the region meeting was an Episcopal Priest from Minneapolis who has authored three books.

**Old Business**

Two reminders: 1) The end-of-the year Potluck Picnic will be on Sunday, June 7<sup>th</sup>, after church. 2) The Brat Sale Fundraiser, during the Park Point Rummage Sales, will be held on Friday, June 12<sup>th</sup> and Saturday, June 13<sup>th</sup>. There are sign-up sheets in the Parish Hall. Many volunteers are needed – adults and youth! It was decided that the proceeds will be divided 50-50 between St. Andrew's Youth activities and the new venture by LSS for youth in the community

~~ “The Duluth Center for Changing Lives.” We will get more information about this and make signs for the yard – Dave J. volunteered his services. Brian will assist and perhaps Lori and Dennis Thompson will be available to help? J & Jean L. have some yard signs to donate. (Please note: Lori & Dennis are not available.)

### **New Business**

1) Acknowledgement of Brian’s Service. Brian has agreed to continue with Confirmation on a volunteer basis. There was discussion about what type of gift would be appropriate. Brian has faithfully served for at least 13 years. Perhaps photos of all the ‘kids’ and notes from each one to be made into a book? Abby Anderson will assist with this. Cindy Peterson-Wlosinski will be contacted for additional ideas/information.

2) Elena K. will be away June 14-21.

3) On June 14<sup>th</sup> the youth will be doing the morning worship service. Hopefully, Diane and Drew will participate in that service. We will have a cake for Brian that morning.

4) Karen announced that Shannon Preston will be ordained as an Episcopal Priest on Saturday, June 20<sup>th</sup> in the Twin Cities. Perhaps there are some folks from St. Andrew’s who will want to attend the service. Should the St. Andrew’s banner be displayed at the service? Shannon will be doing some type of outreach work in another country (Puerto Rico?) following her ordination. After discussion it was decided that St. Andrew’s will present Shannon with a monetary gift. **Motion:** Dave J. made the motion to take \$1,776.66 from the Memorial Fund (leaving \$20,000 in the fund) to present to Shannon. The motion was seconded by Bob O. and passed unanimously. The congregation will be challenged to make donations to bring the total gift to \$2000.00. Marta said she will ask Shannon to write a piece to be included in the Grains of Sand.

5) Fern Valley Run fund raiser – We would like to have an event again this year for the Steve O’Neil Apartments. Plans are in preliminary stages. Dave or Karen will ask for additional volunteers during announcements on Sunday. New ideas are welcome.

6) St. Andrew’s Logo – There have been several interpretations of our logo. We need to “define our brand”. Erin (last name?) is a graphic designer. Donn Larson should be consulted also. It was mentioned that the sign hanging on the post out by the street is worn and should be replaced. Kinnan located the new replacement sign.

7) BC Dinner with Marta Maddy – This potluck dinner will take place on Thursday, May 21<sup>st</sup>, at the home of Bob and Mary Ellen Owens, beginning at 5:30 p.m. The menu was decided. Twelve people said that they will attend.

8) Marta received a thank-you note from the Sutherlands – Izzy is their daughter who was confirmed during the service when Marta was installed and Lilie was baptized.

9) Sunday morning “Welcome”: Dave J. will do June, Bob O. will do July, and August will be on a week by week basis depending on who is available.

**The next meeting of the Bishop’s Committee will be held on Sunday, June 14<sup>th</sup>, following morning worship.**

### **Adjournment and Closing Prayer**

As there was no further business to come before this meeting, Ken O. called for adjournment at 12:50 p.m. and Bob Owens seconded the motion.

Marta offered a closing prayer for the meeting.

Respectfully submitted,  
*Jean Laundergan*  
Clerk