

**St. Andrew's by the Lake Episcopal Church**

**Bishop's Committee Meeting**

**Sunday, September 16, 2018**

**Present:** Karen Nichols, Sr. Warden; Laura Jacobs, Jr. Warden; Liz Benson Johnson, Brian Lundberg, Kinnan Stauber, Jean Laundergan, Clerk.

**Absent:** Rev. Marta Maddy (going out of town), Sandy Carlson (out of town), Tom Malterer (out of town).

The meeting was called to order at 11:10 a.m.

The **minutes** of the June 17<sup>th</sup> BC Meeting and the August 26<sup>th</sup> BC Planning Meeting for September 2018 through September 2019 were reviewed. A motion to accept the minutes was made by Laura, seconded by Brian, and passed unanimously.

Karen's term as Senior Warden is ending. Laura Jacobs (current Jr. Warden) will become the Senior Warden.

Sandy Carlson's term as a member of the Bishop's Committee is ending. A replacement for her position will be sought.

Kinnan presented the **Treasurer's Report**. We are a bit ahead on year to date expenses and up a bit on income. \$1410.00 per month will be added to our mortgage. The report was approved.

Kinnan indicated that she is going to step down as **Treasurer**. A replacement Treasurer will be sought. Kinnan will write a "job description" which will include the duties of the position and what the time commitment is.

Jean Laundergan's position as **Clerk** will end also. She will write a "job description". (Note: suggested names of individuals for the two positions will be welcomed!)

Karen will take the job description information for the Treasurer and Clerk positions and compare/combine it with the By-Laws and come up with a draft job description for each position by October 21<sup>st</sup> for discussion at the Bishop's Committee meeting.

The "**Blessing of the Animals**" service will be held on Sunday October 7<sup>th</sup> (set-up outside in our new 'park' weather permitting). An article will be put in the October Park Point Breeze to include the Park Point neighbors. Karen offered to write the article. (due date is Sept. 27<sup>th</sup>). Karen, Liz B-J & Dave J. and Brian will assist with set up. (Note: The wrong St. Andrew's article was put in the September Breeze.)

Sunday, Sept. 23<sup>rd</sup> is the "**Harvest Picnic**". Bring a dish to share.

**“The Way of Jesus Retreat”** will be in November – clarify details with Rev. Marta.

**New Business:** We need to get going on the Nominating Committee (new Senior and Junior Wardens) and Stewardship Committee. Jean said that she and J will begin work on this (previously on committee and have information on file). Dave J. and Laura will assist. Stewardship is not just giving money, there are other ways to do stewardship.

An update on the defibulator (AED) will be on the October meeting agenda.

We need to check on the terms of the current BC members. Information needed by Monday, October 15<sup>th</sup>. Suggestions for replacements needed by that date as well. The October BC meeting will be on the 21<sup>st</sup>..

There was discussion regarding lawn care: keeping the lawn watered, mowing, etc. Ideas will be “brainstormed.”

Updates will be on the agenda for the October BC meeting. “Knowledge & Nourishment” will be discussed.

As there was no further business, the meeting was adjourned.

Respectfully submitted,

*Jean Laundergan, Clerk.*